



The Peninsula's Community College

**Thomas Nelson Community College Board**

**Wednesday, April 24, 2019  
President's Conference Room 317-G  
Historic Triangle Campus, Williamsburg  
6:00 p.m.**

**MINUTES NO. 425**

**PRESENT:**

Ms. Izabela Ciezynski	Mr. Augustus Owens
Mr. Robert Harper	Mr. Jonathan Romero
Dr. Joyce Jarrett	Ms. Elizabeth S. Tai
Mr. Michael Kuhns	Mr. Scott Van Voorhees
Mr. John W. McMillan, Jr.	Dr. Vince Warren
Mr. Allan Melton	

**ABSENT:**

Ms. Mary Bunting  
Dr. Perry Showalter  
Ms. Mary Ann Maimone

**STAFF AND GUESTS:**

Mr. Roman Alekseyev (Information Technology)  
Ms. Shelley Bains (VCCS)  
Dr. Lynda Byrd-Poller (Human Resources)  
Ms. Cynthia Callaway (Institutional Advancement)  
Ms. Erica Charity (Office of the President)  
Dr. Ellen Davenport (Finance and Administration)  
Dr. John T. Dever (President)  
Dr. Susan English (Academic Affairs/Workforce Development)  
Mr. Steven Felker (Institutional Research and Effectiveness)  
Mr. Bob Flynn (Institutional Advancement)  
Ms. Jane Hammond (Daily Press)  
Mr. Dan Hickok (RRMM Architects)  
Mr. Brian Hill (Information Technology)  
Mr. Paul Long (Health Professions)  
Ms. Kris Rarig (Student Affairs)  
Mr. Christopher Smith (RRMM Architects)  
Dr. Charles Swaim (Mid-Level Managers)  
Dr. Patrick Tompkins (Historic Triangle Campus)  
Sgt. Kathy Shannon (Campus Police)  
Dr. Lauren Williams (Faculty Senate)

## **I. CALL TO ORDER**

Mr. Robert Harper called the meeting to order

### **A. Roll Call**

By roll call vote in open session, the following members were in attendance:

Ms. Izabela Cieszynski  
Mr. Robert Harper  
Dr. Joyce Jarrett  
Mr. Michael Kuhns  
Mr. John W. McMillan, Jr.  
Mr. Allan Melton  
Mr. Augustus Owens  
Mr. Jonathan Romero  
Ms. Elizabeth Tai  
Mr. Scott VanVoorhees  
Dr. Vince Warren

### **B. Approval of Minutes for February 27, 2019**

It was moved (J. McMillan, Jr.) and seconded (A. Owens) that the Thomas Nelson Community College Board approve the February 27, 2019, Board minutes [No. 424] as presented.

The motion was approved.

## **II. CHAIR ANNOUNCEMENTS**

Mr. Robert Harper welcomed everyone to the meeting.

### **A. Public Comments**

There were no public comments.

### **B. Appointment of Nominating Committee for Chair and Vice Chair**

Mr. Harper announced the members to serve on the Nominating Committee for Chair and Vice Chair:

- Ms. Mary Bunting (Lead)
- Dr. Joyce Jarrett
- Mr. John W. McMillan, Jr.

C. Report from the College Board Liaison to the Thomas Nelson Educational Foundation Board of Directors

Mr. John W. McMillan, Jr., College Board Liaison to the Thomas Nelson Educational Foundation Board of Directors, provided a report from the March 14, 2019, Foundation Board meeting. Mr. McMillan reported the following:

- Mr. Richard Hurst, Counselor/Coordinator of Disability Support Services, provided a presentation on the College's Care Team food pantry, pop up clothes closet, and other resource programs designed to meet students' basic needs.
- The revised Memorandum of Understanding(s) between the Foundation and the College, and the College and Local Board were approved.
- An update on the Strategic Development Plan, and a report from the Development Committee indicating that as of March 6, 2019, annual giving totaled \$411,977.00 or 43% of the annual goal. The Foundation and the Development Team are working to close outstanding grants and other year-end opportunities to meet the annual goal by June 30. As a reminder, College Board giving is at 71% to date. If you have not made your annual gift or pledge to the Foundation, Ms. Callaway has pledge cards available for your convenience.
- On March 21, the Foundation hosted its Annual Retiree Brunch event. Twenty new retirees were recognized by the Foundation during the event, which was attended by the largest group of retirees, to date. Retired Professor Dr. Charles E. Bush was among the retirees for this event and was acknowledged as the designer of the iconic sculpture "TNCC at Ten," located in the courtyard of the Hampton Campus, which serves as the foundational model for the College's logo, digital sign, and other prominent representations of the College.
- The Foundation hosted a "Business After-Hours" reception in partnership with the Virginia Peninsula Chamber of Commerce on Thursday, March 28. The event showcased the College's AIM initiative and was held in the Thomas Nelson Mechatronics Lab at the New Horizons Regional Education Center.
- The Annual Scholarship Donor and Recipient Luncheon was held on Friday, April 5, with more than 130 attendees. Mr. McMillan stated that 2018–2019 is a historic year for Foundation scholarships with 313 students receiving just under \$200,000 in private scholarship awards from donors. The stars of the event included three scholarship recipients—Ms. Kylee Baines, Mr. Jacob Andrews, and Ms. Monica Gurun—who expressed how important the scholarships have been in supporting their personal pursuits of higher education. They thanked donors for their continued support.

- On April 16, the Chancellor formally recognized and thanked private donors, including Thomas Nelson's honoree, Newport News Shipbuilding, at the 14<sup>th</sup> Annual Chancellor's Leadership in Philanthropy Luncheon held at the Country Club of Virginia in Richmond. Thomas Nelson Commonwealth Scholarship recipient, Kylee Baines, represented all VCCS scholarship recipients and delivered an exceptional address to the audience expressing the value of community college education and thanking donors for their gifts to support VCCS students.
- The next regularly scheduled meeting of the Foundation will be held on Thursday, June 13, at 8:30 a.m. at the Historic Triangle Campus.

Mr. McMillan added that the College Ballroom Dance Club recently performed and competed in Richmond and in Maryland. He recognized and thanked the Foundation for their support in providing funding for the dance team to participate in this competition.

### **III. SPECIAL PRESENTATION BY RRMM ARCHITECTS ON 18341 DIGGS-MOORE-HARRISON REPLACEMENT PROJECT**

Dr. Dever introduced Dr. Ellen Davenport and stated that Dr. Davenport began serving as Interim Vice President for Finance and Administration on April 1, 2019. Dr. Davenport has served in the VCCS since 2005 as Assistant Vice Chancellor for Governmental Relations and will continue to hold that position. She works with the Chancellor and the presidents of Virginia's 23 community colleges to advance the legislative and financial priorities of the VCCS with members of the Virginia General Assembly and Virginia's Congressional Delegation. Dr. Davenport holds a Ph.D. in Community College Leadership from Old Dominion University, a master's degree from the University of Virginia, and a bachelor's degree from Old Dominion University.

Dr. Davenport introduced Ms. Shelley Bains, VCCS System Office Liaison, and Mr. Dan Hickok and Mr. Christopher Smith, RRMM Architects.

Mr. Hickok provided a PowerPoint presentation to review the overall site of the new replacement building and the floor plans. This building will transform the Hampton Campus while complementing the other campus buildings.

Mr. Hickok stated that the biggest visual impact of the replacement building will be its visibility to drivers on Interstate 64.

Mr. Smith focused on the exterior of the replacement building and used slides to explain the decision process for what materials to be used.

Mr. Romero asked if the glazing on the classroom windows will be enough to eliminate classroom glare and not interfere with teaching. Mr. Smith stated that there will be vertical fins or shades on the exterior of the building to provide some shading and the glass will have a heavy tint and the coating will eliminate the

brightness. Mr. Hickok added that the glass is high performance glass to help with energy conservation and with the amount of daylight coming in.

Mr. Romero stated that since students will have to walk through the Math Lab to get to the testing room, he was concerned about the level of noise in the Math Lab. He asked if RRMM planned on providing a separate entrance to the Math testing room. Mr. Hickok stated that the Math Lab could have a student or proctor to cut down on the noise level in the lab, and that there would be a door to the testing room.

Mr. Owens asked when the estimated date of completion would be. Ms. Baines replied that the midpoint of construction is June 2021 with a completion date of Fall 2022.

#### **IV. FINANCE AND MUNICIPAL LIAISON COMMITTEE**

On behalf of the Finance and Municipal Liaison Committee, Mr. Melton provided the following committee report and recommendations:

A. Approval of February 27, 2019, Minutes

The Committee moved that the Thomas Nelson Community College Board approve the Finance and Municipal Liaison Committee meeting minutes from February 27, 2019, as presented.

The motion was approved.

B. Approval of Resolution: Approve Schematic Design for the Replacement of Diggs-Moore-Harrison Halls

The Committee moved that the Thomas Nelson Community College Board approve the resolution for the schematic design for the replacement of Diggs-Moore-Harrison Halls, as presented.

The motion was approved.

C. Approval of the Revised Thomas Nelson Community College Campus Facility Naming Policy and Procedures

The Committee moved that the Thomas Nelson Community College Board approve the revised Thomas Nelson Community College Campus Facility Naming Policy and Procedures, as presented.

After reviewing the College Campus Naming Policy and Procedures, Ms. Callaway noted that it had not been updated since 1998. The Educational Foundation Board is charged with working with donors to provide gifts and possible recognition. By state policy, every College Board must adopt a facility naming policy. This policy is recommended by the Educational Foundation.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

D. Approval of Resolution: Thomas Nelson Community College Rescinding the Increase in Student Fees Previously Approved at February 27, 2019, Meeting

The Committee moved that the Thomas Nelson Community College Board approve rescinding the increase in student fees previously approved at the February 27, 2019, meeting, as presented.

Dr. Davenport provided background information on this motion. In this year's General Assembly, there was great interest in incentivizing institution of higher education to not increase tuition and fees. Because of student debt and rising costs, the General Assembly set aside money called the Tuition Moderation Fund to be used by those institutions that agreed to not increase tuition and fees.

Mr. McMillan asked if we know what the impact of not increasing student fees will be. Dr. Davenport stated that revenue from previous years' local funds balance will help accommodate the difference between current fees and the previously approved increased fees. Dr. Dever stated that we have had to make some reductions in several areas as a result of this.

Mr. Romero asked what the current local funds balance is. Dr. Davenport stated that there is \$1.2 million in local funds.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

E. Approval of the FY 2020 Local Funds Budget

The Committee moved that the Thomas Nelson Community College Board approve the FY 2020 Local Funds Budget, as presented.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

## V. CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE

On behalf of the Curriculum, Instruction, and Student Services Committee, Dr. Jarrett presented the following committee report and recommendations:

### A. Review of Meeting Minutes from February 27, 2019

The Committee moved that the Thomas Nelson Community College Board approve the Curriculum, Instruction, and Student Services Committee meeting minutes from February 27, 2019, as presented.

The motion was approved.

### B. Program discontinuance: Web-Design E-Commerce Career Studies Certificate (CSC)

The Committee moved that the Thomas Nelson Community College Board approve the discontinuance of the Web-Design E-Commerce Career Studies Certificate, as presented.

Dr. English provided a summary of the Web Design E-Commerce Career Studies Certificate, which was originated to prepare individuals with skills to work in business as web designers or developers with expertise and/or skills in electronic commerce. The certificate prepared students for the spectrum of demands associated with applying the latest technologies for web design and development. Students were able to earn the CIW Web Foundation Associate Professional Certification upon completion.

This program was an extension of the Web Design Specialist Career Studies Certificate by including two additional e-commerce courses to the curriculum. The Information Systems Technology Advisory Board made the recommendation to discontinue this program as careers in e-commerce in our service area have declined significantly. Students with an interest in Web Design will be advised to enroll in our original Web Design Specialist Career Studies Certificate. Students currently enrolled in the E-Commerce program will be able to continue and are expected to graduate no later than Fall 2020.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

C. Program addition: Legal Office Specialist Career Studies Certificate (CSC)

The Committee moved that the Thomas Nelson Community College Board approve the addition of the Legal Office Specialist Career Studies Certificate, as presented.

Dr. English provided a summary of the Legal Office Specialist Career Studies Certificate. This innovative certificate will provide students with an educational opportunity which does not currently exist in our region. This utilizes courses we already have, so there are no additional resource demands for this certificate.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

D. Program addition (previously tabled): Critical Care Education Career Studies Certificate (CSC)

The Committee moved that the Thomas Nelson Community College Board approve the addition of the Critical Care Education Career Studies Certificate, as presented.

Dean Long provided a summary of the Critical Care Education Career Studies Certificate, which serves a population of medical practitioners who are currently employed in the field of study and are seeking career advancement and/or additional career opportunities. This program was unanimously supported by the advisory committee and approved by the College Curriculum Committee.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

E. Program addition: Advanced EMT Career Studies Certificate (CSC)

The Committee moved that the Thomas Nelson Community College Board approve the addition of the Advanced EMT Career Studies Certificate, as presented.



Dean Long provided a summary of the Advanced Emergency Medical Technician Program, which serves a population of entry-level advanced life support providers. The Advanced Emergency Medical Technician receives training that is above the level of an Emergency Medical Technician; however, the certification level as well as the education standards are significantly below that of the Paramedic certification and education standard. This program was unanimously supported by the advisory committee and approved by the College Curriculum Committee.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

F. Program addition: Mobile Integrated Healthcare-Community Paramedic Career Studies Certificate (CSC)

The Committee moved that the Thomas Nelson Community College Board approve the addition of the Mobile Integrated Healthcare-Community Paramedic Career Studies Certificate, as presented.

Dean Long provided a summary of the Mobile Integrated Healthcare-Community Paramedic Career Studies Certificate, which serves a population of medical practitioners who are currently employed in the field of study and are seeking career advancement and/or additional career opportunities. This program was unanimously supported by the advisory committee and approved by the College Curriculum Committee.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

G. Program addition: Tactical Emergency Medical Support Career Studies Certificate (CSC)

The Committee moved that the Thomas Nelson Community College Board approve the addition of the Tactical Emergency Medical Support Career Studies Certificate, as presented.

Dean Long provided a summary of the Tactical Emergency Medical Support Career Studies Certificate, which serves a population of the Department of Defense, law enforcement, and medical practitioners who are currently assigned responsibilities that include, but are not limited to,

combat medic, emergency response team medic, tactical paramedic and/or emergency medical services provider who may be assigned to a Rescue Task Force and are charged with supporting and/or the direct provision of emergency medical care in hostile, austere and/or care-under-fire environments. This program was unanimously supported by the advisory committee and approved by the College Curriculum Committee.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

H. Career and Technical Education (CTES) Advisory Boards Memberships deferred until the September 2019 Board Meeting [informational item].

Dr. English stated that during the summer, the College will be revising its Career Technical Advisory Board model. Each Career Technical Advisory Board will serve the college by addressing both workforce and academic offerings. The proposed list of Advisory Board members will be brought to the College Board in September for approval.

## **VI. PRESIDENT'S REPORT**

In association with various Cabinet members and staff, President Dever provided reports and updates on the following items:

A. Introduction of Dr. Ellen Davenport, Interim Vice President for Finance & Administration

Dr. Dever introduced Dr. Ellen Davenport before the Special Presentation by RRMM Architects.

B. Enrollment Report

Ms. Rarig, Interim Vice President for Student Affairs, presented the enrollment report:

Spring 2019 FTES enrollment is 4,194, which is 4.8% lower than Spring 2018 at 4,405 FTES at the comparable date. Spring 2019 Headcount is 7,612, which is 4.8 % lower than Spring 2018 at 7,993.

Summer 2019 FTES enrollment is 944, which is 7.7% lower than Summer 2018 at 1,023 FTES at the comparable date. Summer 2019 Headcount is 2,532, which is 11.1 % lower than Summer 2018 at 2,847.

Fall 2019 FTES enrollment is 948, which is 5.5% greater than Fall 2018 at 899 FTES at the comparable date. Fall 2019 Headcount is 1,541, which is 1.5 % greater than Fall 2018 at 1,518. These are encouraging numbers.

Mr. McMillan asked if summer enrollment has closed. Ms. Rarig stated that students usually wait until the last minute to register or register just after classes begin. We will do everything to prepare for this.

Mr. Romero asked when summer classes will begin. Ms. Rarig stated that classes for the majority of the students will begin June 3 for the 8-Week session.

#### C. Communications on Thomas Nelson as Affordable and Excellent

Dr. Dever stated that with the help of Ms. Callaway and Ms. Rarig, we have followed up on the recommendation of Board members to get the message out about Thomas Nelson as affordable and excellent by the following;

- Letter to parents of students graduating from local high schools
- The Value of an Associate Degree flyer
- Open House 2019 flyer with dates for both campuses
- Op-Ed Dr. Dever: Community College is a Value Proposition, published April 7, 2019, in the Daily Press.

Dr. Jarrett stated that the letter is an excellent idea. Parents will say they cannot afford college, and to have this letter and the handouts is helpful.

Mr. McMillan asked when the parent letter was sent out. Ms. Callaway stated that the letters were mailed to the households during the third week in March so they could have ample time before the open houses that were held on April 4 (Historic Triangle Campus) and April 18 (Hampton Campus).

Dr. Warren asked if there was a way to use the open houses to get an indication of how many participants attended as a result of receiving the parent letters. Ms. Rarig replied that we can easily add a question to the registration form to see if students attended Open House due to the letter.

#### D. Budget Update

Dr. Dever reviewed the process of bringing the FY 2019 budget to conclusion and preparing the budget for FY 2020. Our major challenge is enrollment decline, which is not specific to Thomas Nelson but happening across the system as well as the nation's community colleges. We have been working diligently to identify and implement steps to bring college expenditures in line with the reduced revenue resulting from the long-term enrollment decline that Thomas Nelson and other Virginia community colleges have experienced.

E. Commencement Update

Dr. Dever provided the commencement update for Thomas Nelson's 50<sup>th</sup> Commencement Exercise featuring a keynote address by Dr. Glenn DuBois, Chancellor of Virginia's Community Colleges. Commencement will take place Thursday, May 9, 7:00 p.m., at the Hampton Coliseum.

F. Upcoming College Events

A list of upcoming College events (April 2019 – July 2019) was distributed.

## VII. UNFINISHED BUSINESS

A. Updated College Board Policy Manual (distributed at the February meeting with subsequent revisions)

It was moved (M. Kuhns) and seconded (J. McMillan) that the Thomas Nelson Community College Board approve the updated College Board Policy Manual, as presented.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

B. Review and approval of the evaluation report by the Ad Hoc Committee for the Presidential Evaluation.

Closed Session

- ❖ It was moved (M. Kuhns) and seconded (J. Jarrett) that the Board of Thomas Nelson Community College, in accordance with §2.2-3711(A)(1) of the Code of Virginia, convene in closed session relating to the discussion or consideration of personnel matters.

The motion was approved.

Reconvene to Open Session

- ❖ It was moved (J. McMillan) and seconded (M. Kuhns) that the Board of Thomas Nelson Community College, having finished all appropriate discussions in accordance with Section §2.2-3711 (A)(1) of the Code of Virginia, end the closed session and return to open session.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

Certification for closed session

- ❖ It was moved (M. Kuhns) and seconded and seconded (A. Melton) that the members in attendance at the closed session of the Thomas Nelson Community College Board meeting on April 24, 2019, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A)(1) of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren

Approval of Presidential Evaluation

- ❖ It was moved (R. Harper) and seconded (A. Owens) that the Thomas Nelson Community College Board approve the Presidential Evaluation, as presented by the Ad Hoc Committee for the Presidential Evaluation.

By roll call vote in open session, the following members approved the motion.

Ms. Izabela Cieszynski, Mr. Robert Harper, Dr. Joyce Jarrett, Mr. Michael Kuhns, Mr. John W. McMillan, Jr., Mr. Allan Melton, Mr. Augustus Owens, Mr. Jonathan Romero, Ms. Elizabeth Tai, Mr. Scott VanVoorhees, and Dr. Vince Warren


**VIII. NEW BUSINESS**

The Board commended and thanked Mr. Robert Harper for his eight years of dedicated service to the Thomas Nelson Community College Board and for his two years as Board Chair.

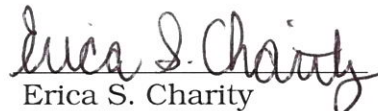
**IX. ADJOURNMENT**

It was moved (I. Cieszynski) and seconded (J. Romero) that the meeting adjourn at 8:30 p.m.

The motion was approved.



John T. Dever, President  
Secretary to the Board



Erica S. Charity  
College Board Meeting Recorder