

TRANSFER AGREEMENT WITH GUARANTEED ADMISSION BETWEEN RANDOLPH COLLEGE AND THE VIRGINIA COMMUNITY COLLEGE SYSTEM

In accordance with Virginia's *State Policy on College Transfer*, the Virginia Community College System (VCCS) and Randolph College recognize the need for and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. The VCCS and Randolph College enter into this agreement to provide all students an opportunity for guaranteed admission to the university. VCCS students who do not meet the requirements described herein are encouraged to apply and may be considered for admission under the regular admission procedures of the University.

This agreement supersedes all previous agreements between Randolph College and VCCS or its individual institutions signed prior to December 1, 2022. It does not nullify individual program-to-program agreements articulated since this date.

Section 1: Definition of Guaranteed Admission Agreement (GAA)

An agreement between a two-year institution or the VCCS (system office) on behalf of community colleges and a four-year institution according to which a student is guaranteed admission to the four-year institution by earning a transfer degree or a specified applied degree and satisfying specified academic benchmarks and criteria. Students transferring under a general admission GAA are not necessarily entitled to be admitted to a specific program. GAAs should be state-level agreements.

Section 2: Requirements for Admission

A. Applicable Associate Degrees:

This agreement applies to all SCHEV approved transfer degrees offered through the VCCS including the Associate of Arts (AA), Associate of Science (AS), Associate of Arts & Sciences (AA&S), and Associate of Fine Arts (AFA) degrees identified by the State Council of Higher Education for Virginia (SCHEV) as university-parallel transfer degrees. Only those AS or AA&S in General Studies degrees identified by SCHEV as transfer degrees qualify for Randolph College's GAA (see <https://www.schev.edu/home/showpublisheddocument/298/637807416962200000> for a list of approved General Studies degrees).

B. Minimum GPA requirement:

A minimum cumulative GPA of 2.3 for credits earned at the degree-granting institution is required. Students transferring into Randolph College receive credit but not grades for transferring courses. Randolph College will recognize the cumulative GPA as recorded on the VCCS transcript and not recalculate based on multiple course attempts. Courses transferred into the two-year college are not included in the GPA computation.

C. Limitations due to academic or disciplinary record:

In order to be eligible under this agreement, students must be in good academic and disciplinary standing with their home institution prior to transfer. Students applying to Randolph College as part of this agreement may not be admitted if they are currently on academic probation/warning or have unresolved disciplinary actions with their home institution.

D. Course Requirements:

Students are required to earn a grade of "C" or better in each community college course applicable to the transfer degree from a VCCS institution.

E. Minimum credits to be completed at associate degree institution:

Randolph College does not require that a minimum number of credits be earned at the VCCS college awarding the associate degree. However, students must meet all requirements to earn a transfer degree as determined by their VCCS institution, including a minimum of 60 credits. Students who were previously enrolled at Randolph College and transferred to a VCCS institution are not eligible for participation in the GAA.

F. Maximum credits applicable for transfer:

Randolph College accepts 72 credits for the maximum number of credits.

G. Testing Requirements:

There are no testing requirements needed for the GAA.

H. Admission application and enrollment:

Students may apply for the guaranteed admission at any point but the completion of the applicable associate degree is required. Randolph College offers rolling admission for transfer students. The deadline for spring admission is December 1; the deadline for fall admission is July 1.

I. Transcript submission:

Students must provide official transcripts from any institutions previously attended to Randolph College's Admissions Office one week prior to the start of a semester at the latest. For information about submitting transcripts please see Randolph College's website for the Admissions Office.

J. Registration of Intent to use the agreement:

Randolph College recommends, but does not require, students register their intent to use this agreement after completion of 15 college credits through the Transfer Virginia portal.

Section 3: Application of Associate Degree to General Education Requirement

Completion of an approved transfer associate degree satisfies all lower-division General Education requirements at Randolph College. Students entering Randolph College as first years with dual enrollment credit must take LMA 1101 the first semester.

Section 4: Application of this Agreement to Students Earning Associate Degree Concurrent with High School

Students entering Randolph College with dual enrollment credit must take LMA 1101 the first fall semester of enrollment at Randolph.

Section 5: Applications of this Agreement to Students Earning Credit for Prior Learning

Credit awarded at a previous institution for AP, CLEP, IB, and Cambridge International examination scores will be reevaluated by Randolph College. Credit is not guaranteed for these courses; credit will be granted only if AP, CLEP, IB, and Cambridge International examination scores meet established Randolph College criteria.

Section 6: Completion Criteria and Catalog Determination

Randolph College will honor the catalog in effect at the time of the student's first post-high school enrollment into an appropriate associate degree at the two-year institution. Students who maintain continuous enrollment at the two-year institution have a maximum of four years from their first enrollment at the institution for this catalog designation. Students must enroll at Randolph College within one year of completing their associate degree.

Section 7: Transfer Guide – Student Document

The attached General Transfer Guide represents all requirements for admittance under this GAA and the benefits that result. The General Transfer Guide will be applied as the student-facing document for this agreement. Major-specific transfer guides will be developed and featured at the Transfer Virginia portal (<https://www.transfervirginia.org/>). Students should check the Transfer Guidance section of those transfer guides to understand whether admission into the university also guarantees admission into their major or program of choice.

Section 8: Administration of Agreement

The College official responsible for all Randolph College aspects of the GAA and Register of Intent to Transfer is the Vice President for Institutional Effectiveness and Registrar or her/his/their designee. The VCCS official responsible for all VCCS aspects of the GAA is the Senior Vice Chancellor of Academic and Workforce Programs or his/her/their designee, in consultation with the Guaranteed Admission Review Committee of the VCCS Academic and Student Affairs Council.

This agreement will remain in effect until modified or terminated. This Agreement may be modified only by mutual agreement by the VCCS Chancellor and President of Randolph College. Termination may be made by either party upon one (1) year prior written notice. Students who register their intent to use this agreement through

the Transfer Virginia portal under the GAA prior to the date of termination are eligible for admission for two years after termination becomes effective.

The effective date of this Agreement is the date last signed by the President of Randolph College and the VCCS Chancellor. The signed Agreement will be maintained in the Transfer Virginia Portal.

VCCS Responsibilities

- Submit a PDF of the official signed Agreement to the Portal Coordinator.
- Use portal data to track which four-year institutions students are targeting for the GAA and provide support to students.

Randolph College Responsibilities


- Use portal and internal data to track students who register their intent to use the GAA. Use this data to maintain ability to honor agreement in respect to enrollment capacities.
- 4-year institutions use portal data to track students who register their intent to use this agreement and engage with students to best prepare students for transfer.

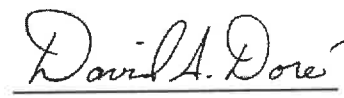
Section 9: Review Clause

Randolph College and the VCCS will review this agreement and the student tracking data every three years to adjust as deemed appropriate to maintain its integrity and value and for the improvement of the transfer process. Changes will not be applied retroactively to students already enrolled or registered under the provisions of the existing GAA.

If no changes are necessary, the documented review below will extend this agreement for an additional three years.

Signatures


Sue Ott Rowlands 3/21/24
President Date
Randolph College


David Doré 3/08/2024
Chancellor Date
Virginia Community College System

Review Documentation

Review Date	Completed By	Agreement Extension

Note: Recorded by the VCCS, shared with senior institution, and updated in the Transfer Virginia Portal

Appendix A: General Transfer Guide Mapped to Undeclared Major for Randolph College