VIRGINIA PENINSULA COMMUNITY COLLEGE

Visiting Student Enrollment Form
Enrollment Management | registration@vpcc.edu
Hampton Campus, Kecoughtan Hall
Williamsburg Campus, Student Services

This form should be completed by non-VPCC students currently attending a 4-year college or university and who intend to take a course with Virginia Peninsula and have the courses transfer back to their home institution. At VPCC, we consider you a **visiting** or **transient** student.

Instructions:

1. Complete an application for admissions online at www.vpcc.edu

2. Check the schedule of classes for courses and prerequisites.

3. Scan and e-mail or fax the following documents to visitingstudents@vpcc.edu or (757) 825-2763:

    - An unofficial transcript showing academic standing and any course prerequisites.
    - This Visiting Student Enrollment Form completed and signed.

4. Your registration will be completed within two business days. When your registration is complete, new VPCC students will be notified via your email address on file. Previously enrolled/continuing students will be notified via your VPCC e-mail address.

5. Once you receive confirmation, you may pay your tuition, purchase textbooks, obtain your student ID and parking decal. Have a great semester!

ID#: _____ First Name: _____ MI: ___ Last Name: _____

Email: _____ Phone: _____

Address:_____
        Street

_____
        City   State   Zip

Home institution_____

Class Number	Subject/Catalog #	Section	Credit Hours

By signing this form, I am granting VPCC permission to register me for the courses listed above. I understand that I am responsible for payment by the tuition deadline.

Student Signature: _____ Date: _____